

DESIGNATION OF REPRESENTATIVE

I have requested the following NAPS advocate to represent me in my appeal of an adverse action or grievance: _____

Name of representative

1. I understand that my representative is not a lawyer and will act as my representative without pay and as a layman, without legal training. If I decide that my case needs the services of a lawyer, I am free to engage a lawyer to assist me at my own expense.
2. I understand that I may change representatives at any time. If I decide to change representatives, I agree that I must inform the above representative in writing.
3. I understand that I am required to provide my representative with all information and documents that concern my case and to keep the representative informed of all deadlines and other procedural dates.

Signature

Date